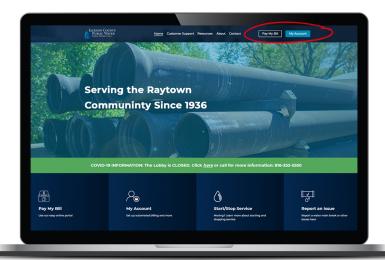


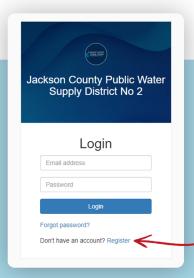
NEW WEBSITE & ONLINE PAYMENT PORTAL



Dear Customer,

We are excited to announce PWSD#2's new website and online payment portal to help make your bill pay and water service experience even more convenient.

ALL PWSD #2 customers must re-register with this new portal using their new 11 digit account number to access online payments.



Go to www.pwsd2.org

- 1. Select "My Account" at the top corner of the screen
- 2. On the Login screen, click "Register"
- 3. Enter your information and wait for the activation email
- 4. Activate your account from your email and then login
- 5. Select "Water Utility Billing"
- 6. Select "Add an Account"
- 7. Enter your **NEW 11 digit account number** and last payment amount and click "Add Account"
- 8. Follow the remaining steps to activate your new account

Automate your PWSD#2 bills with ACH Bill Pay

Take advantage of all the new features of your online portal. Along with scheduled, automated payments, all PWSD customers will be able to:

- Keep track of past and current bills
- Set up automated bill pay through ACH bank withdrawals
- Track monthly water usage
- Customize account settings
- And more!

